

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Wednesday, August 28, 2024

8:00 A.M.

Administration Building – Boardroom

7:45 a.m. - Executive Session

8:00 a.m. - Board of Education Meeting

Preliminary Announcements
Emergency Procedures
Cell Phones

Pledge of Allegiance

Recommendation to accept the minutes from the following meeting:
August 15, 2024

Board President's Comments

Superintendent's Comments

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Devereux-Glenholme School Residential
Services: Instructional/Residential services for 1 student for the 2024-25 summer and school year
Fees: \$36,715.00 per student for summer program (Tuition: \$13,465.00. Maintenance: \$375.00/daily rate x 62 days (full summer resident rate) = \$23,250.00)
\$69,249.00 per student for the school year
Total estimated to be \$105,964.00 or state approved rate when finalized
(Agreement is subject to review and approval by district counsel)

Recommendation to **amend** the following contract (ii) which was approved by the Board of Education on June 26, 2024 (item B.1. (xxi)):

- (ii) Contractee: Island Trees Union Free School District
Services: ~~Three~~ *Four* (3 4) Island Trees residents to attend Summer School 2024 and One (1) to attend Special programs 2024-25 school year.
Fees: *Summer School Tuition shall be based on the actual cost of providing services. The cost of "basic educational services" shall be \$5,072.00 per student in accordance with the tuition rate established by the NYSED rate setting unit. The cost of "related educational services" (including but not limited to all services outside of the basic education being provided in the classroom such as physical therapy, occupational therapy, speech therapy, ABA services, counseling, teacher aides, teaching assistants, etc.) shall be billed separately to the sending district based on actual utilization.*
3 4 Students Summer School Tuition - \$5,072.00
(July 1, 2024 through August 9, 2024)
1 Student 10 Month Tuition \$127,243.00 (Secondary Rate)
(September 3, 2024 through June 27, 2025)

Total estimated to be ~~\$142,459.00~~ \$147,531.00 (Roslyn to receive) plus sending district is responsible to pay for all related services during Summer School 2024.

- B.2.** Recommendation to approve the following payment(s) to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$2,220.30	HH Prof. Svcs.	2110-245-07-24OT	H24-00071	P09

- B.3.** Recommendation by Michelle Hazen, Harbor Hill School Principal, to declare as obsolete the attached items which are broken, cannot be repaired, and are no longer of use in the district. It is recommended that they be discarded. **(Attachment B.3.)**

BOARD OF EDUCATION:

BOE.1 WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (“Section 119-o”) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, town and villages, and districts] to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Roslyn Union Free School District has and wishes to continue to invest portions of its available investment funds in cooperation with other municipal corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement, Amended and Restated as of August 1, 2023 (the “NYCLASS Agreement”);

WHEREAS, the Roslyn Union Free School District wishes to satisfy the safety and liquidity needs of their funds;

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby reaffirms the District’s participation in the NYCLASS program and further authorizes the Roslyn Union Free School District to continue its participation in the NYCLASS program under the terms of the NYCLASS Agreement; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves the NYCLASS Agreement pursuant to paragraph 7.2(b) of Article VII of the NYCLASS Agreement; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the

President of the Board of Education to execute the necessary documents to effectuate participation in the NYCLASS program; and

BE IT FURTHER RESOLVED that a signed copy of this Resolution shall satisfy the requirements set forth in paragraph 7.2 of Article VII of the NYCLASS Agreement; and

BE IT FURTHER RESOLVED that the Board of Education hereby designates Susan Warren, Assistant Superintendent for Business and Administration, as the District's key contact person and authorized signer for purposes of participation in the NYCLASS program and further authorizes said key contact person to execute necessary documents to effectuate participation in the NYCLASS program.

BOE.2 WHEREAS the Board of Education designated the depositories for District funds for the 2024-2025 school year at its reorganization meeting held in July 2, 2024;

WHEREAS, the District has since wound down its accounts with Capital One Bank, one of the designated depositories;

WHEREAS, based upon the foregoing, the District Administration recommends that the Board of Education modify the previously designated depositories for the purposes of removing Capital One Bank from the current 2024-2025 list of designated depositories:

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby modifies the designated depositories previously approved at the July 2, 2024 reorganization meeting by removing Capital One Bank as a designated depository, as recommended by District Administration;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the following designated depositories for the 2024-2025 school year:

Webster Bank, N.A.
U.S. Bank [NY CLASS Cooperative]

[The Board of Education may receive a recommendation during the fiscal year to add additional depositories to this list.]

BE IT FURTHER RESOLVED that the Board of Education hereby directs District Administration to formally close all accounts with Capital One Bank, and further authorizes Susan Warren, Assistant Superintendent for Business and Administration, to execute any documents necessary to effectuate said closure of all accounts with Capital One Bank.

EXECUTIVE SESSION (if needed)

Adjournment

Personnel Action Report
Professional

P.1
8/28/24

Item	Name	Action	Position/Replacing	Class	Type	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Krystina Duva	Resignation	Teaching Assistant			EH		8/16/24 (last day of employment)		
2	Valentina Scotto	Resignation	Substitute Teacher			EH		8/20/24 (last day of employment)		
3	Valentina Scotto	Resignation	Substitute Teaching Assistant			EH		8/20/24 (last day of employment)		
4	Kristina Giordano	Resignation	.4 ASL			HS		8/26/24 (last day of employment)		American Sign Language, 7-12, Emergency COVID, MA/Step 4**, Per RTA Contract, \$150/day
5	Kristina Giordano	Rescind Substitute Appointment	Per Diem Substitute Teacher				9/1/24	6/30/25		
6	Lauren Murphy	Appointment	.4 Overage (American Sign Language)			HS	9/1/24	6/30/25		Per RTA Contract
7	Dimetra Maheras	Revise Resignation Date	Teaching Assistant			MS		8/20/24 (last day of employment)		
8	Jennifer Marshall	Rescind Substitute Appointment	Per Diem Substitute Teacher, Retiree				9/1/24	6/30/25		\$160/day
9	Richard DiLorenzo	Rescind Probationary Appointment	Teaching Assistant (new)			EH	8/29/24	Prob. Ends 8/28/28*	Teaching Assistant	TA Level I, Grade 3/Step 1**, Per RPA Contract
10	Katherine Morse	Rescind Probationary Appointment	Teaching Assistant (J.Sanchez)			MS	8/29/24	Prob. Ends 8/28/28*	Teaching Assistant	Early Childhood Ed, Birth-Gr. 2, Grade 3/Step 1**, Per RPA Contract
11	Marta Silverio	Probationary Appointment	Teaching Assistant (M.Leveille)			HS	8/29/24	Prob. Ends 8/28/28*	Teaching Assistant	Bilingual Ed, Grade 3/Step 1**, Per RPA Contract
12	Erica Montalbano	Probationary Appointment	Teaching Assistant (J.Paradiso)			HH	8/29/24	Prob. Ends 8/28/28*	Teaching Assistant	TA Level I, Grade 3/Step 1**, Per RPA Contract
13	Lisa Simms	Probationary Appointment	Teaching Assistant (D.Maheras)			MS	8/29/24	Prob. Ends 8/28/28*	Teaching Assistant	TA Level III, Grade 2/Step 1**, Per RPA Contract
14	Michelle D'Onofrio-Smith	Probationary Appointment	Teaching Assistant (J.Sanchez)			MS	8/29/24	Prob. Ends 8/28/28*	Teaching Assistant	Special Ed Perm Cert, Grade 3/Step 1**, Per RPA Contract
15	Brooke Gillin	Probationary Appointment	Teaching Assistant (M.Leonick)			HTS	8/29/24	Prob. Ends 8/28/28*	Teaching Assistant	TA Level I, Grade 1/Step 1**, Per RPA Contract
16	Panagiota Antonopoulos	Leave of Absence	Teaching Assistant			MS	8/29/24	6/30/25		
17	Panagiota Antonopoulos	Appointment	Regular Substitute/Leave Replacement (T.D'Ambrosio)			MS	On or About 8/29/2024	On or About 11/22/24		Students with Disabilities (All Grades), MA/Step 1**, Per RTA Contract
18	Panagiota Antonopoulos	Substitute Appointment	Per Diem Substitute Teacher				9/1/24	6/30/25		\$150/day
19	Daniel Woska	Appointment	Lunch Recreation Specialist			HTS	9/1/24	6/30/25		Per RTA Contract
20	Daniel Woska	Substitute Appointment	Per Diem Substitute Teacher				9/1/24	6/30/25		\$150/day
21	Daniel Woska	Coach Appointment	Boys Soccer II / 2			MS	8/29/24	6/30/25		Per RTA Contract
22	Patricia Frohnhofner	Appointment	Shared Decision Making training (not to exceed 2 hours)				9/1/24	6/30/25		\$80/hour
23	Ryan Curran	Appointment	IPG Teaching Assistant (not to exceed 2 hrs./wk.)			HTS	9/1/24	6/30/25		Per RPA Contract
24	Denise Tretola	Appointment	Teacher Mentor				8/29/24	6/30/25		Per RTA Contract
25	Terri Nappi	Rescind Appointment	After School Instructional Teaching - STEAM Grade 3			HH	9/1/24	6/30/25		Per RTA Contract
26	Georganna Ianniello	Appointment	After School Instructional Teaching - STEAM Grade 3			HH	9/1/24	6/30/25		Per RTA Contract

All extracurricular appointments for the 2024-2025 school year are subject to student interest as well as the Governor's order regarding school closure.

*This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.

**Placement subject to verification of education and employment.

Personnel Action Report
Classified

P.2
8/28/24

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Tenure Area	Certification Class / Step Salary
1	Kristen Prince	Resignation	Monitor			HH		6/30/24 (last day of employment)		
2	Emmanuel Lopez-Sanchez	Resignation	Cleaner			HS		8/30/24 (last day of employment)		
3	Mahdiah Khaledian	Probationary Appointment	.71 Food Service Worker (L.Crosdale)	Labor		MS	On or about 9/3/24*			Grade 4, Step 1, Per RFSA Contract
4	Sandra Rojas	Resignation from position	Administrative Assistant			ADM		On or about 10/6/24* (last day in position)		
5	Sandra Rojas	Probationary Appointment	Information Technology Aide I	Comp	Prob	HS	On or about 10/7/24* (last day in position)			\$80,000 annual salary

* Pending Civil Service Approval

**Placement subject to verification of education and employment.

NOTE: All appointments are subject to Federal, State and local conditions.

**HARBOR HILL SCHOOL
INTER-OFFICE MEMORANDUM**

To: Susan Warren 

From: Michelle Hazen, Principal

Re: Disposal of items

Date: August 19, 2024

The following items are no longer in good working condition. I am requesting that the following items be discarded:

Scratched and dented round table: 1

Old Science Tables- 10 they are broken and have been replaced

Rusted and broken paper cabinets: 2

Broken shelves: 3

Broken old desks: 25

Broken Chairs- 25

Broken Teacher Desk-1

Broken Credenza in staff Lounge-1

Broken file cabinets- 1

Broken rolling tables: 1

Thank you,

Michelle Hazen
Principal